



# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



February 5, 2019

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

47 February 5, 2019

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE AMENDMENT NUMBER TEN TO AGREEMENT  
NUMBER 77742 WITH HEALTHRIGHT 360 FOR GENDER-RESPONSIVE  
REHABILITATION PROGRAM FOR FEMALE OFFENDERS  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Los Angeles County (County) Sheriff's Department (Department) is seeking the Board's approval and execution of Amendment Number Ten (Amendment) to Agreement Number 77742 (Agreement) with HealthRIGHT 360 (HR360), which will extend the term of the Agreement for the Gender-Responsive Rehabilitation Program (GRRP) Services (Services) for female offenders for six months, plus one additional six-month option period in any increment. This extension period will allow for the completion of the solicitation process for a new Services contract.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Chair to sign the attached Amendment to the Agreement with HR360, which will extend the term of the Agreement for an additional six-month period from March 6, 2019, through September 5, 2019, plus one additional six-month option period in any increment, for a total extension term not to exceed one year. The Amendment cost shall not exceed \$712,710 and will increase the Agreement's Maximum Contract Sum from \$4,592,572 to \$5,305,282.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

*A Tradition of Service*  
— Since 1850 —

2. Delegate authority to the Sheriff, or his designee, to execute an Amendment to the Agreement that exercises the extension term in any increment if it is in the best interest of the County.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow HR360 to continue providing Services including life-skills training, fostering personal well-being, accountability, independence, employability, and family and community cohesion among female inmate participants housed at the Department's Century Regional Detention Facility (CRDF).

The proposed Amendment will also allow the Department to complete the solicitation process for a new Services contract.

#### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The Services provided under the proposed Amendment support the County's Strategic Plan, Strategy I.1 - Increase our Focus on Prevention Initiatives; and I.2 - Enhance our Delivery of Comprehensive Interventions, by enabling the Department to provide life-changing skills to incarcerated female offenders.

#### **FISCAL IMPACT/FINANCING**

The Amendment cost for the six-month extension is \$356,355 plus the cost for the six-month option period of \$356,355 for a total amount not to exceed \$712,710. The extension and option period will increase the Maximum Contract Sum from \$4,592,572 to \$5,305,282. The Department has identified funding within the Department's Inmate Welfare Fund for the Services.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This is a cost reimbursement Agreement whereby the County pays HR360 for the actual direct costs incurred for the delivery of Services, and indirect expenses in the amount of 13 percent of the direct costs.

On March 6, 2012, the Board approved the Agreement with HealthRIGHT360 (previously known as Haight Ashbury Free Clinics, Incorporated) to provide the aforementioned Services for a contract term of three years, plus two one-year option periods, and one six-month option through September 5, 2017.

On August 15, 2017, Amendment Number Eight was approved by the Board to extend the term of the Agreement for an additional one-year period, plus one additional six-

The Honorable Board of Supervisors  
February 5, 2019  
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month option term in any increment, for a total extension term not to exceed one-year, and six months, and increase the total maximum Contract Sum from \$3,523,507 to \$4,592,572. The Agreement expires March 5, 2019.

HR360 is in compliance with all Board and Chief Executive Office requirements.

County Counsel has reviewed and approved the Amendment as to form.

Except as expressly provided in the Amendment, all other provisions and conditions of the Agreement will remain the same and in full force and effect.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the Amendment will ensure uninterrupted delivery of GRRP Services for female inmate participants who have expressed a desire to receive life-skills training to improve themselves for the benefit of their families and community, and to become productive members of society.

**CONCLUSION**

Upon Board approval, please return a copy of the adopted Board letter and two original executed copies of the Amendment to the Department's Contracts Unit.

Sincerely,

ALEX VILLANUEVA, SHERIFF



RAY LEYVA  
EXECUTIVE OFFICER



**AMENDMENT NUMBER TEN TO AGREEMENT NO. 77742  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND  
HEALTHRIGHT 360  
FOR GENDER-RESPONSIVE REHABILITATION  
PROGRAM FOR FEMALE OFFENDERS**

This Amendment Number Ten (Amendment) to Agreement Number 77742 (Agreement) is entered into by and between County of Los Angeles (County) and HealthRIGHT 360 (Contractor) (previously known as Haight Ashbury Free Clinics, Inc.), effective upon execution by the County Board of Supervisors.

- A. WHEREAS, on March 6, 2012, County and Contractor entered into the Agreement for Gender-Responsive Rehabilitation Program for Female Offenders; and
- B. WHEREAS, on September 6, 2012, County and Contractor entered into Amendment Number One to the Agreement to effectuate a Line Item Budget reallocation and to correct a typographical error; and
- C. WHEREAS, on February 6, 2013, County and Contractor entered into Amendment Number Two to the Agreement to document the change of the corporate name of Haight Ashbury Free Clinics, Inc. to HealthRIGHT 360; and
- D. WHEREAS, on March 13, 2014, County and Contractor entered into Amendment Number Three to the Agreement to reallocate Line Item Budget categories; to eliminate certain Line Item Budget and Budget Narrative sub-categories and reallocate those funds; and to eliminate the percentage breakdown for each Line Item Budget sub-category under Fringe Benefits on the Budget Narratives; and
- E. WHEREAS, on March 4, 2015, County and Contractor entered into Amendment Number Four to the Agreement to extend the Term of Agreement for the first one-year Option Term from March 6, 2015, through and including March 5, 2016; and
- F. WHEREAS, on January 6, 2016, County and Contractor entered into Amendment Number Five to the Agreement to amend Exhibit C, Pricing Sheet, to reduce the Line Item Budget Narrative sub-category of Program Facilitators under Personnel and the Line Item Budget and Narrative sub-category under Fringe benefits and reallocated those funds; and
- G. WHEREAS, on February 16, 2016, County and Contractor entered into Amendment Number Six to the Agreement to extend the Term of Agreement for the second one-year Option Term from March 6, 2016, through and including March 5, 2017; and



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- H. WHEREAS on February 16, 2017, County and Contractor entered into Amendment Number Seven to the Agreement to (1) extend the Term of Agreement for the final six-month Option Term from March 6, 2017, through and including September 5, 2017; (2) update the County-mandated provision for the Consideration of Hiring GAIN/GROW Participants; (3) add the County-mandated provision regarding Time Off for Voting; and (4) add the County-mandated provision regarding Compliance with Zero Tolerance Policy on Human Trafficking; and
- I. WHEREAS, on August 15, 2017, County and Contractor entered into Amendment Number Eight to the Agreement to (1) extend the Term of Agreement for an additional one-year period from September 6, 2017, through and including September 5, 2018, plus one additional six-month option term in any increment, for a total extension term not to exceed one year and six months; (2) add the Annual Maximum Contract Sums and increase the Total Maximum Contract Sum of the Agreement by \$1,069,065 for the additional one-year term extension and six-month option term; (3) increase the percentage amount of Indirect Expenses of the Agreement by one percent from twelve percent to thirteen percent; (4) update the County-mandated provisions regarding the County's Quality Assurance Plan and the Safely Surrendered Baby Law; and (5) update Exhibit C (Pricing Sheet); and
- J. WHEREAS, on August 9, 2018, County and Contractor entered into Amendment Number Nine to the Agreement to (1) extend the Term of the Agreement for the final six-month option term from September 6, 2018, through and including March 5, 2019; and (2) update the County-mandated provisions regarding the Consideration of Hiring GAIN/GROW Participants and the Assignment by Contractor.
- K. WHEREAS, the Agreement currently expires on March 5, 2019; and
- L. WHEREAS, County and Contractor desire to (1) extend the Term of Agreement for an additional six-month period from March 6, 2019, through and including September 5, 2019, plus one additional six-month option term, in any increment, for a total extension term not to exceed one year; (2) add the additional six-month extension term and the six-month option term Maximum Contract Sums, and increase the Total Maximum Contract Sum of the Agreement by \$712,710; (3) add the County-mandated provisions regarding Default Method of Payment:

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Direct Deposit or Electronic Funds Transfer, Compliance with Fair Chance Employment Practices, and Compliance with the County Policy of Equity; (4) update Exhibit C (Pricing Sheet) of the Agreement; and (5) add Exhibit P (Compliance with Fair Chance Employment Hiring Practices Certification) to the Agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the receipt and adequacy of which are expressly acknowledged, the parties agree as follows:

1. Paragraph 7 (Term) of the Agreement is deleted in its entirety and replaced as follows to extend the Term of the Agreement for six months from March 6, 2019 through September 5, 2019 plus one additional six-month option term in any increment:

**7. TERM**

- 7.1 The Term of this Agreement shall commence March 6, 2012 and shall terminate September 5, 2019, unless sooner terminated in whole or in part, as provided herein.
- 7.2 County has the option, at the Sheriff's sole discretion and upon notice to Contractor prior to the end of the current period of the Term, to extend the Term of the Agreement for an additional six-month option period, in any increment, for a total Term not to exceed eight years. The six-month option term extension shall be in the form of a written Amendment to this Agreement executed by both the Sheriff and Contractor pursuant to Sub-paragraph 6.2.4 of this Agreement
- 7.3 County maintains databases that track/monitor contractor performance history. Information entered into such databases may be used for a variety of purposes, including determining whether County will exercise an option term extension of the Agreement.
- 7.4 Contractor shall notify the County Project Director when this Agreement is within six months from the expiration of the Term of the Agreement. Upon occurrence of this event, Contractor shall



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send written notification to the County Project Director at the address herein provided in Sub-paragraph 3.1.1.

2. Paragraph 8 (Costs and Fees), Sub-paragraph 8.2 only of the Agreement is deleted in its entirety and replaced as follows to increase the Maximum Contract Sum by \$712,710 for the additional six-month extension, and the six-month option term if exercised by County:

8.2 The "Maximum Contract Sum" authorized by County hereunder is, and shall be in no event expressly or by implication, exceed \$5,305,282 and shall be allocated as set forth in Exhibit C (Pricing Sheet).

3. Sub-paragraph 10.10 (Default Method of Payment: Direct Deposit or Electronic Funds Transfer) is added the Agreement as follows to add the County-mandated provision regarding Default Method of Payment: Direct Deposit or Electronic Funds Transfer:

**10.10 Default Method of Payment: Direct Deposit or Electronic Funds Transfer**

10.10.1 County, at its sole discretion, has determined that the most efficient and secure default form of payment for goods and/or services provided under an agreement with County shall be Electronic Funds Transfer (EFT) or direct deposit, unless an alternative method of payment is deemed appropriate by the Auditor-Controller (A-C).

10.10.2 Contractor shall submit a direct deposit authorization request via the website <https://directdeposit.lacounty.gov> with banking and vendor information, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.

10.10.3 Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than EFT or direct deposit shall supersede this requirement with respect to those



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payments.

10.10.4 At any time during the duration of the Agreement, Contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with the contracting department(s), shall decide whether to approve exemption requests.

4. Paragraph 69.0 (Compliance with Fair Chance Employment Practices) is added to Exhibit A (Additional Terms and Conditions) of the Agreement as follows to add the County-mandated provision regarding Compliance with Fair Chance Employment Practices:

**69.0 COMPLIANCE WITH FAIR CHANCE EMPLOYMENT PRACTICES**

69.1 Contractor shall comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History. Contractor's violation of this sub-paragraph of the Agreement may constitute a material breach of the Agreement. In the event of such material breach, County may, in its sole discretion, terminate the Agreement.

69.2 Contractor's certification of compliance with fair chance employment hiring practices is attached as Exhibit P (Compliance with Fair Chance Employment Hiring Practices Certification) of the Agreement.

5. Paragraph 70.0 (Compliance with the County Policy of Equity) is added to Exhibit A (Additional Terms and Conditions) of the Agreement as follows to add the County-mandated provision regarding Compliance with the County Policy of Equity:

**70.0 COMPLIANCE WITH THE COUNTY POLICY OF EQUITY**

Contractor acknowledges that County takes its commitment to preserving

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the dignity and professionalism of the workplace very seriously, as set forth in the County Policy of Equity (CPOE) (<https://ceop.lacounty.gov/wp-content/uploads/2018/03/PolicyOfEquity.pdf>). Contractor further acknowledges that the County strives to provide a workplace free from discrimination, harassment, retaliation and inappropriate conduct based on a protected characteristic, and which may violate the CPOE. Contractor, its employees and subcontractors acknowledge and certify receipt and understanding of the CPOE. Failure of Contractor, its employees or its subcontractors to uphold the County's expectations of a workplace free from harassment and discrimination, including inappropriate conduct based on a protected characteristic, may subject Contractor to termination of contractual agreements as well as civil liability.

6. Exhibit C (Pricing Sheet) of the Agreement, as Amended and Restated under Amendment Number Eight to the Agreement, is deleted in its entirety and replaced with the revised Exhibit C (Pricing Sheet), attached hereto, to add the six-month Maximum Contract Sums and increase the Total Maximum Contract Sum of the Agreement for the additional six-month extension term and the six-month extension option term and to add the Line Item Budget and Budget Narratives for Amendment Number Ten 6 Month Extension Term and Amendment Number Ten 6 Month Extension Option Term.
7. Exhibit P (Compliance with Fair Chance Employment Hiring Practices Certification), attached hereto, is added to the Agreement to document Contractor's certification of compliance with the fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History.
8. Except as expressly provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.
9. Contractor represents and warrants that the person executing this Amendment for Contractor is an authorized agent who has actual authority to bind Contractor to each and every item, condition, and obligation of the Amendment and that all requirements of Contractor have been fulfilled to provide such actual authority.



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IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors has caused this Amendment Number Ten to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, and Contractor has executed this Amendment Number Ten, or caused it to be executed by its duly authorized officer.



ATTEST:  
CELIA ZAVALA  
Executive Officer of the  
Board of Supervisors

COUNTY OF LOS ANGELES

By:

*Janice Hahn*  
Chair, Board of Supervisors

By:

*Lachelle Smithman*  
Deputy

FEB 05 2019

I hereby certify that the delivery of this Amendment has been made.  
Section 201, Government Code,

CELIA ZAVALA  
Executive Officer  
Clerk of the Board of Supervisors

By:

*Lachelle Smithman*  
Deputy

FEB 05 2019

APPROVED AS TO FORM:  
MARY C. WICKHAM  
County Counsel

By:

*Michele Jackson*  
Michele Jackson

Principal Deputy County Counsel

HealthRIGHT 360

Signed:

Printed: *Demetrius Androas*

Title:

*VP AFTERCARE*

ADOPTED  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

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FEB 05 2019

*Celia Zavala*  
CELIA ZAVALA  
EXECUTIVE OFFICER

77742 Supplement No. 2



**EXHIBIT C**

**PRICING SHEET**

**NOT TO EXCEED TOTAL COST FOR EACH CONTRACT YEAR  
(Including Start-up Cost)**

The Line Item Budget and Narrative detail for the below Start-up Costs, Maximum Annual Contract Sums, Maximum Six-Month Contract Sums, inclusive of Direct Costs and Indirect Expenses, for provision of the Gender-Responsive Rehabilitation Program for Female Offenders Agreement is attached hereto.

<b>Start Up Costs</b>	<b>\$ 38,391</b>
<b>Year One (First Term Year)</b>	<b>\$ 604,503</b>
<b>Year Two (Second Term Year)</b>	<b>\$ 626,233</b>
<b>Year Three (Third Term Year)</b>	<b>\$ 644,501</b>
<b>Year Four (First Option Term Year)</b>	<b>\$ 640,450</b>
<b>Year Five (Second Option Term Year)</b>	<b>\$ 647,202</b>
<b>Six Months (6 Month Option Term)</b>	<b>\$ 322,227</b>
<b>Amendment Number Eight Year One</b>	<b>\$ 712,710</b>
<b>Amendment Number Eight 6 Month Extension Option Term</b>	<b>\$ 356,355</b>
<b>Amendment Number Ten 6 Month Extension Term</b>	<b>\$ 356,355</b>
<b>Amendment Number Ten 6 Month Extension Option Term</b>	<b>\$ 356,355</b>
<b>TOTAL MAXIMUM CONTRACT SUM</b>	<b>\$ 5,305,282</b>

<p style="text-align: center;"><b>HealthRight360</b> Gender Responsive Rehabilitation Program  <b>Start Up Cost - Year One</b></p>
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Start Up Costs		
Staff Training		19,164
Equipment		6,689
Curriculum		5,038
Self Assessment Tools		3,387
Subtotal		34,278
Indirect Expenses 12%		4,113
Total Start Up Costs Expenses		38,391

<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">Year One - 3/6/12 thru 3/5/13</p>
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Personnel	FTE	\$ Amount
Project Director	1.00	65,000
Supervising Counselor	1.00	45,000
Program Facilitators	4.59	146,943
Transitional Service Coordinator	1.00	35,000
Family Service Coordinator	1.00	35,000
Clinician Masters	1.00	45,000
Administrative Assistant	1.00	30,000
<b>Total Salaries</b>	<b>10.59</b>	<b>401,943</b>
Fringe Benefits - 31%		124,602
<b>Total Salaries &amp; Benefits</b>		<b>526,545</b>
<b>Operating Expenses</b>		
Communications		2,400
Office Supplies		5,500
Insurance		1,540
Staff Training		750
Equipment		500
Curriculum		0
Self Assessment Tools		0
Staff Travel		1,000
General Operating		1,500
<b>Total Operating Expenses</b>		<b>13,190</b>
<b>Total Direct Expenses</b>		<b>539,735</b>
Indirect Expenses 12%		64,768
<b>Total Expenses</b>		<b>604,503</b>



[Amended and Restated Under Amendment Number Ten]

BUDGET NARRATIVE Year One		
Salaries and Benefits	Salaries	FTE
Program Director - \$65,000	\$65,000	1.000
Supervising Counselor - \$45,000	\$45,000	1.000
Program Facilitators - \$32,000	\$146,943	4.590
Transitional Service Coordinator - \$35,000	\$35,000	1.000
Family Service Coordinator - \$35,000	\$35,000	1.000
Clinician Masters - \$45,000	\$45,000	1.000
Administrative Assistant - \$30,000	\$30,000	1.000
<b>TOTAL SALARIES</b>	<b>\$401,943</b>	<b>10.590</b>
State Unemployment Insurance - 1.49%	\$5,989	
FICA - 7.27%	\$29,221	
Workers' Compensation - 3.49%	\$14,028	
Health Benefits - 15.05%	\$60,492	
Retirement - 3.7%	\$14,872	
<b>TOTAL BENEFITS</b>	<b>\$124,602</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$526,545</b>	
<b>Operating Expenses</b>		
Communications:		
5 cell phones for staff at \$40 per month times 12 months.	\$2,400	
Office Supplies:		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients.	\$5,500	
Insurance:		
Professional & General Liability, Crime and Umbrella insurance.		
.5% of Agency total of \$307,988	\$1,540	
Staff Training		
General staff training on best practices = \$750.	\$750	
Equipment:		
Annual copier usage = \$500	\$500	
Curriculum:		
	\$0	
Self Assessment Tools:		
	\$0	
Staff Travel:		
The Transitional Service Coordinator and the Family Service Coordinator will have to travel into the community to establish community contacts and meet with family of clients. Mileage will be covered by this line item. \$.50 per mile times 2,000 miles.	\$1,000	
General Operating		
Job advertising, client related costs, graduation events and misc. expenses.	\$1,500	
<b>Total Operating Expenses:</b>	<b>\$13,190</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$539,735</b>	
Indirect Expenses - 12%:		
To cover administrative fees, payroll, human resources, accounting and administration.	\$64,768	
<b>TOTAL COSTS:</b>	<b>\$604,503</b>	

<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">Year Two - 3/6/13 thru 3/5/14</p>
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Personnel	FTE	\$ Amount
Project Director	1.00	65,000
Supervising Counselor	1.00	45,000
Program Facilitators	5.00	160,000
Transitional Service Coordinator	1.00	35,000
Family Service Coordinator	1.00	35,000
Clinician Masters	1.00	45,000
Administrative Assistant	1.00	30,000
<b>Total Salaries</b>	<b>11.00</b>	<b>415,000</b>
Fringe Benefits - 31%		128,650
<b>Total Salaries &amp; Benefits</b>		<b>543,650</b>
<b>Operating Expenses</b>		
Communications		2,400
Office Supplies		5,500
Insurance		1,540
Staff Training		750
Equipment		500
Curriculum		2,000
Self Assessment Tools		297
Staff Travel		1,000
General Operating		1,500
<b>Total Operating Expenses</b>		<b>15,487</b>
<b>Total Direct Expenses</b>		<b>559,137</b>
Indirect Expenses 12%		67,096
<b>Total Expenses</b>		<b>626,233</b>

BUDGET NARRATIVE		
Year Two		
Salaries	Salaries	FTE
Project Director - \$65,000	\$65,000	1.000
Supervising Counselor - \$45,000	\$45,000	1.000
Program Facilitators - \$32,000	\$160,000	5.000
Transitional Service Coordinator - \$35,000	\$35,000	1.000
Family Service Coordinator - \$35,000	\$35,000	1.000
Clinician Masters - \$45,000	\$45,000	1.000
Administrative Assistant - \$30,000	\$30,000	1.000
<b>TOTAL SALARIES</b>	<b>\$415,000</b>	<b>11.000</b>
<b>Fringe Benefits - 31%</b>		
State Unemployment Insurance		
FICA		
Workers' Compensation		
Health Benefits		
Retirement		
<b>TOTAL BENEFITS</b>	<b>\$128,650</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$543,650</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
5 cell phones for staff at \$40 per month times 12 months.	\$2,400	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients.	\$5,500	
<u>Insurance:</u>		
Professional & General Liability, Crime and Umbrella insurance.		
.5% of Agency total of \$307,988	\$1,540	
<u>Staff Training</u>		
General staff training on best practices.	\$750	
<u>Equipment:</u>		
Annual copier usage = \$500	\$500	
<u>Curriculum:</u>		
Curriculum necessary to deliver program elements.	\$2,000	
<u>Self Assessment Tools:</u>		
Annual Maintenance & Support = \$297/yr.	\$297	
<u>Staff Travel:</u>		
The Transitional Service Coordinator and the Family Service Coordinator will have to travel into the community to establish community contacts and meet with family of clients. Mileage will be covered by this line item. \$.50 per mile times 2,000 miles.	\$1,000	
<u>General Operating</u>		
Job advertising, client related costs, graduation events and misc. expenses.	\$1,500	
<b>Total Operating Expenses:</b>	<b>\$15,487</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$559,137</b>	
<u>Indirect Expenses - 12%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration.	\$67,096	
<b>TOTAL COSTS:</b>	<b>\$626,233</b>	



<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">Year Three - 3/6/14 thru 3/5/15</p>
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Personnel	FTE	\$ Amount
Project Director	1.00	67,000
Supervising Counselor	1.00	46,500
Program Facilitators	5.00	165,000
Transitional Service Coordinator	1.00	36,500
Family Service Coordinator	1.00	36,500
Clinician Masters	1.00	46,500
Administrative Assistant	1.00	31,500
<b>Total Salaries</b>	<b>11.00</b>	<b>429,500</b>
Fringe Benefits - 31%		133,145
<b>Total Salaries &amp; Benefits</b>		<b>562,645</b>
<b>Operating Expenses</b>		
Communications		840
Office Supplies		7,250
Staff Training		1,500
Curriculum		2,000
Self Assessment Tools		297
General Operating		915
<b>Total Operating Expenses</b>		<b>12,802</b>
<b>Total Direct Expenses</b>		<b>575,447</b>
Indirect Expenses 12%		69,054
<b>Total Expenses</b>		<b>644,501</b>

**BUDGET NARRATIVE**

Year Three

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Director - \$67,000	\$67,000	1.000
Supervising Counselor - \$46,500	\$46,500	1.000
Program Facilitators - \$33,000	\$165,000	5.000
Transitional Service Coordinator - \$36,500	\$36,500	1.000
Family Service Coordinator - \$36,500	\$36,500	1.000
Clinician Masters - \$46,500	\$46,500	1.000
Administrative Assistant - \$31,500	\$31,500	1.000
<b>TOTAL SALARIES</b>	<b>\$429,500</b>	<b>11.000</b>
<b>Fringe Benefits - 31% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$133,145</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$562,645</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
One cell phone for one employee.	\$840	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment.	\$7,250	
<u>Staff Training</u>		
General staff training on best practices.	\$1,500	
<u>Curriculum:</u>		
Curriculum necessary to deliver program elements.	\$2,000	
<u>Self Assessment Tools:</u>		
Annual Maintenance & Support = \$297/yr.	\$297	
<u>General Operating</u>		
Job advertising, client related costs, graduation events and misc. expenses.	\$915	
<b>Total Operating Expenses:</b>	<b>\$12,802</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$575,447</b>	
<u>Indirect Expenses - 12%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation.	\$69,054	
<b>TOTAL COSTS:</b>	<b>\$644,501</b>	

<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">Year Four - 3/6/15 thru 3/5/16</p>
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Personnel	FTE	\$ Amount
Project Director	1.00	67,000
Supervising Counselor	1.00	46,500
Program Facilitators	4.00	150,317
Transitional Service Coordinator	1.00	36,500
Family Service Coordinator	1.00	36,500
Clinician Masters	1.00	46,500
Administrative Assistant	1.00	31,500
<b>Total Salaries</b>	<b>10.00</b>	<b>414,817</b>
Fringe Benefits - 31%		128,593
<b>Total Salaries &amp; Benefits</b>		<b>543,410</b>
<b>Operating Expenses</b>		
Communications		840
Office Supplies		14,527
Staff Training		1,500
Curriculum		9,276
Self Assessment Tools		297
General Operating		1,980
<b>Total Operating Expenses</b>		<b>28,420</b>
<b>Total Direct Expenses</b>		<b>571,830</b>
Indirect Expenses 12%		68,620
<b>Total Expenses</b>		<b>640,450</b>



**BUDGET NARRATIVE**

Year Four

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Director - \$67,000	\$67,000	1.000
Supervising Counselor - \$46,500	\$46,500	1.000
Program Facilitators - \$33,000 (\$30,063 x 5)	\$150,317	4.000
Transitional Service Coordinator - \$36,500	\$36,500	1.000
Family Service Coordinator - \$36,500	\$36,500	1.000
Clinician Masters - \$46,500	\$46,500	1.000
Administrative Assistant - \$31,500	\$31,500	1.000
<b>TOTAL SALARIES</b>	<b>\$414,817</b>	<b>10.000</b>
<b>Fringe Benefits - 31% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$128,593</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$543,410</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
One cell phone for one employee.	\$840	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$14,527	
<u>Staff Training</u>		
General staff training on best practices.	\$1,500	
<u>Curriculum:</u>		
Curriculum necessary to deliver program elements.	\$9,276	
<u>Self Assessment Tools:</u>		
Annual Maintenance & Support = \$297/yr.	\$297	
<u>General Operating</u>		
Copy machine lease, Job advertising, client related costs, graduation events and misc. expenses.	\$1,980	
<b>Total Operating Expenses:</b>	<b>\$28,420</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$571,830</b>	
<u>Indirect Expenses - 12%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$68,620	
<b>TOTAL COSTS:</b>	<b>\$640,450</b>	

<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">Year Five - 3/6/16 thru 3/5/17</p>
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Personnel	FTE	\$ Amount
Project Director	1.00	67,000
Supervising Counselor	1.00	46,500
Program Facilitators	5.00	165,000
Transitional Service Coordinator	1.00	36,500
Family Service Coordinator	1.00	36,500
Clinician Masters	1.00	46,500
Administrative Assistant	1.00	31,500
<b>Total Salaries</b>	<b>11.00</b>	<b>429,500</b>
Fringe Benefits - 31%		133,145
<b>Total Salaries &amp; Benefits</b>		<b>562,645</b>
<b>Operating Expenses</b>		
Communications		840
Office Supplies		7,250
Staff Training		1,500
Curriculum		2,000
Self Assessment Tools		297
General Operating		3,327
<b>Total Operating Expenses</b>		<b>15,214</b>
<b>Total Direct Expenses</b>		<b>577,859</b>
Indirect Expenses 12%		69,343
<b>Total Expenses</b>		<b>647,202</b>

**BUDGET NARRATIVE**

Year Five

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Director - \$67,000	\$67,000	1.000
Supervising Counselor - \$46,500	\$46,500	1.000
Program Facilitators - \$33,000	\$165,000	5.000
Transitional Service Coordinator - \$36,500	\$36,500	1.000
Family Service Coordinator - \$36,500	\$36,500	1.000
Clinician Masters - \$46,500	\$46,500	1.000
Administrative Assistant - \$31,500	\$31,500	1.000
<b>TOTAL SALARIES</b>	<b>\$429,500</b>	<b>11.000</b>
<b>Fringe Benefits - 31% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$133,145</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$562,645</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
One cell phone for one employee.	\$840	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$7,250	
<u>Staff Training</u>		
General staff training on best practices.	\$1,500	
<u>Curriculum:</u>		
Curriculum necessary to deliver program elements.	\$2,000	
<u>Self Assessment Tools:</u>		
Annual Maintenance & Support = \$297/yr.	\$297	
<u>General Operating</u>		
Copy machine lease, job advertising, client related costs, graduation events and misc.		
expenses.	\$3,327	
<b>Total Operating Expenses:</b>	<b>\$15,214</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$577,859</b>	
<u>Indirect Expenses - 12%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$69,343	
<b>TOTAL COSTS:</b>	<b>\$647,202</b>	



<p align="center"><b>HealthRight360</b></p> <p align="center">Gender Responsive Rehabilitation Program</p> <p align="center">6 Month Option - 3/6/17 thru 9/5/17</p>
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Personnel	FTE	\$ Amount
Project Director	0.50	33,500
Supervising Counselor	0.50	23,250
Program Facilitators	2.50	82,500
Transitional Service Coordinator	0.50	18,250
Family Service Coordinator	0.50	18,250
Clinician Masters	0.50	23,250
Administrative Assistant	0.50	15,750
<b>Total Salaries</b>	<b>5.50</b>	<b>214,750</b>
Fringe Benefits - 31%		66,573
<b>Total Salaries &amp; Benefits</b>		<b>281,323</b>
<b>Operating Expenses</b>		
Communications		420
Office Supplies		3,825
Staff Training		0
Curriculum		0
Self Assessment Tools		297
General Operating		1,838
<b>Total Operating Expenses</b>		<b>6,380</b>
<b>Total Direct Expenses</b>		<b>287,703</b>
Indirect Expenses 12%		34,524
<b>Total Expenses</b>		<b>322,227</b>

**BUDGET NARRATIVE**

6 Month Option

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Director - \$67,000	\$33,500	.500
Supervising Counselor - \$46,500	\$23,250	.500
Program Facilitators - \$33,000	\$82,500	2.500
Transitional Service Coordinator - \$36,500	\$18,250	.500
Family Service Coordinator - \$36,500	\$18,250	.500
Clinician Masters - \$46,500	\$23,250	.500
Administrative Assistant - \$31,500	\$15,750	.500
<b>TOTAL SALARIES</b>	<b>\$214,750</b>	<b>5.500</b>
<b>Fringe Benefits - 31% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$66,573</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$281,323</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
One cell phone for one employee.	\$420	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$3,825	
<u>Staff Training</u>		
General staff training on best practices.	\$0	
<u>Curriculum:</u>		
Curriculum necessary to deliver program elements.	\$0	
<u>Self Assessment Tools:</u>		
Annual Maintenance & Support = \$297/yr.	\$297	
<u>General Operating</u>		
Copy machine lease, job advertising, client related costs, graduation events and misc. expenses.	\$1,838	
<b>Total Operating Expenses:</b>	<b>\$6,380</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$287,703</b>	
<u>Indirect Expenses - 12%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$34,524	
<b>TOTAL COSTS:</b>	<b>\$322,227</b>	

## HealthRight360

Gender Responsive Rehabilitation Program  
Amendment Number Eight - Year One Extension Term  
9/6/17 thru 9/5/18

Personnel	FTE	\$ Amount
Project Director	1.00	64,000
Supervising Counselor	1.00	54,000
Program Facilitators	5.00	180,080
Transitional Service Coordinator	1.00	40,000
Family Service Coordinator	1.00	39,000
Clinician Masters	1.00	55,000
Administrative Assistant	1.00	35,000
<b>Total Salaries</b>	<b>11.00</b>	<b>467,080</b>
Fringe Benefits - 33%		154,136
<b>Total Salaries &amp; Benefits</b>		<b>621,216</b>
<b>Operating Expenses</b>		
Communications		1,500
Office Supplies		2,000
Staff Training		500
Equipment		1,500
Curriculum		1,000
Self Assessment Tools		2,000
Staff Travel		1,000
<b>Total Operating Expenses</b>		<b>9,500</b>
<b>Total Direct Expenses</b>		<b>630,716</b>
Indirect Expenses 13%		81,993
<b>Total Expenses</b>		<b>712,710</b>



<b>BUDGET NARRATIVE</b>
<b>Amendment Number Eight - Year One Extension Term</b>

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Directo	\$64,000	1.000
Supervising Counselor	\$54,000	1.000
Program Facilitators	\$180,080	5.000
Transitional Service Coordinator	\$40,000	1.000
Family Service Coordinator	\$39,000	1.000
Clinician Masters	\$55,000	1.000
Administrative Assistant	\$35,000	1.000
<b>TOTAL SALARIES</b>	<b>\$467,080</b>	<b>11.000</b>
<b>Fringe Benefits - 33% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$154,136</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$621,216</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
Two cell phones and internet connections for employees	\$1,500	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$2,000	
<u>Staff Training</u>		
General staff training on best practices.	\$500	
<u>Equipment</u>		
Office computer and monitor	\$1,500	
<u>Curriculum</u>		
Cirriculum necessary to deliver program elements	\$1,000	
<u>Self Assessment Tools:</u>		
Licensing for assesment tool software	\$2,000	
<u>Staff travel:</u>		
Mileage reimbursment for travel into community or transitional planning	\$1,000	
<b>Total Operating Expenses</b>	<b>\$9,500</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$630,716</b>	
<u>Indirect Expenses - 13%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$81,993	
<b>TOTAL COSTS:</b>	<b>\$712,710</b>	

<b>HealthRight360</b>
Gender Responsive Rehabilitation Program
<b>Amendment Number Eight - 6 Month Extension Option</b>
<b>9/6/18 thru 3/5/19</b>

<b>Personnel</b>	<b>FTE</b>	<b>\$ Amount</b>
Project Director	1.00	32,000
Supervising Counselor	1.00	27,000
Program Facilitators	5.00	90,040
Transitional Service Coordinator	1.00	20,000
Family Service Coordinator	1.00	19,500
Clinician Masters	1.00	27,500
Administrative Assistant	1.00	17,500
<b>Total Salaries</b>	<b>11.00</b>	<b>233,540</b>
Fringe Benefits - 33%		77,068
<b>Total Salaries &amp; Benefits</b>		<b>310,608</b>
<b>Operating Expenses</b>		
Communications		750
Office Supplies		700
Staff Training		400
Equipment		1,000
Curriculum		700
Self Assessment Tools		700
Staff Travel		500
<b>Total Operating Expenses</b>		<b>4,750</b>
<b>Total Direct Expenses</b>		<b>315,358</b>
Indirect Expenses 13%		40,997
<b>Total Expenses</b>		<b>356,355</b>

<b>BUDGET NARRATIVE</b>
Amendment Number Eight - 6 Month Extension Option

Salaries and Benefits	Salaries	FTE
Project Director	\$32,000	1.00
Supervising Counselor	\$27,000	1.00
Program Facilitators -	\$90,040	5.00
Transitional Service Coordinator -	\$20,000	1.00
Family Service Coordinator	\$19,500	1.00
Clinician Masters	\$27,500	1.00
Administrative Assistant	\$17,500	1.00
<b>TOTAL SALARIES</b>	<b>\$233,540</b>	<b>11.00</b>
<b>Fringe Benefits - 33% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$77,068</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$310,608</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
Two cell phones and internet use	\$750	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$700	
<u>Staff Training</u>		
General staff training on best practices.	\$400	
<u>Equipment</u>		
Two printers	\$1,000	
<u>Curriculum</u>		
Curriculum necessary to deliver program elements	\$700	
<u>Self Assessment Tools</u>		
Annual maintenance and support	\$700	
<u>Staff Travel:</u>		
Mileage reimbursement for travel into community or transitional planning	\$500	
<b>Total Operating Expense</b>	<b>\$4,750</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$315,358</b>	
<u>Indirect Expenses - 13%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$40,997	
<b>TOTAL COSTS:</b>	<b>\$356,355</b>	



**HealthRight360****Gender Responsive Rehabilitation Program****Amendment Number Ten - 6 Month Extension****3/6/2019 thru 9/5/2019**

<b>Personnel</b>	<b>FTE</b>	<b>\$ Amount</b>
Project Director	1.00	32,960
Supervising Counselor	1.00	27,809
Program Facilitators	5.00	91,057
Transitional Service Coordinator	1.00	20,601
Family Service Coordinator	1.00	20,085
Clinician Masters	1.00	27,500
Administrative Assistant	1.00	18,217
<b>Total Salaries</b>	<b>11.00</b>	<b>238,229</b>
Fringe Benefits - 29.3%		69,801
<b>Total Salaries &amp; Benefits</b>		<b>308,030</b>
<b>Operating Expenses</b>		
Communications		1,240
Office Supplies		3,695
Staff Training		400
Equipment		0
Curriculum		700
Self Assessment Tools		1,293
Staff Travel		0
<b>Total Operating Expenses</b>		<b>7,328</b>
<b>Total Direct Expenses</b>		<b>315,358</b>
Indirect Expenses 13%		40,997
<b>Total Expenses</b>		<b>356,355</b>

<b>BUDGET NARRATIVE</b>
Amendment Number Ten - 6 Month Extension

Salaries and Benefits	Salaries	FTE
Project Director	\$32,960	1.00
Supervising Counselor	\$27,809	1.00
Program Facilitators -	\$91,057	5.00
Transitional Service Coordinator -	\$20,601	1.00
Family Service Coordinator	\$20,085	1.00
Clinician Masters	\$27,500	1.00
Administrative Assistant	\$18,217	1.00
<b>TOTAL SALARIES</b>	<b>\$238,229</b>	<b>11.00</b>
<b>Fringe Benefits - 29.3% (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)</b>		
<b>TOTAL BENEFITS</b>	<b>\$69,801</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$308,030</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
Two cell phones and internet connections for employees	\$1,240	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$3,695	
<u>Staff Training</u>		
General staff training on best practices.	\$400	
<u>Equipment</u>		
	\$0	
<u>Curriculum</u>		
Curriculum necessary to deliver program elements	\$700	
<u>Self Assessment Tools</u>		
Licensing for assessment tool software	\$1,293	
<u>Staff Travel:</u>		
	\$0	
Total Operating Expense	<b>\$7,328</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$315,358</b>	
<u>Indirect Expenses - 13%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$40,997	
<b>TOTAL COSTS:</b>	<b>\$356,355</b>	

**HealthRight360**

**Gender Responsive Rehabilitation Program  
Amendment Number Ten - 6 Month Extension Option**

**9/6/2019 thru 3/5/2020**

<b>Personnel</b>	<b>FTE</b>	<b>\$ Amount</b>
Project Director	1.00	32,960
Supervising Counselor	1.00	27,809
Program Facilitators	5.00	91,057
Transitional Service Coordinator	1.00	20,601
Family Service Coordinator	1.00	20,085
Clinician Masters	1.00	27,500
Administrative Assistant	1.00	18,217
<b>Total Salaries</b>	<b>11.00</b>	<b>238,229</b>
Fringe Benefits - 29.3%		69,801
<b>Total Salaries &amp; Benefits</b>		<b>308,030</b>
<b>Operating Expenses</b>		
Communications		1,240
Office Supplies		3,695
Staff Training		400
Equipment		0
Curriculum		700
Self Assessment Tools		1,293
Staff Travel		0
<b>Total Operating Expenses</b>		<b>7,328</b>
<b>Total Direct Expenses</b>		<b>315,358</b>
Indirect Expenses 13%		40,997
<b>Total Expenses</b>		<b>356,355</b>



**BUDGET NARRATIVE**

## Amendment Number Ten - 6 Month Extension Option

<b>Salaries and Benefits</b>	<b>Salaries</b>	<b>FTE</b>
Project Director	\$32,960	1.00
Supervising Counselor	\$27,809	1.00
Program Facilitators -	\$91,057	5.00
Transitional Service Coordinator -	\$20,601	1.00
Family Service Coordinator	\$20,085	1.00
Clinician Masters	\$27,500	1.00
Administrative Assistant	\$18,217	1.00
<b>TOTAL SALARIES</b>	<b>\$238,229</b>	<b>11.00</b>
<b>Fringe Benefits - 29.3%</b> (SUI, FICA, Workers Comp, EE Health Benefits, Retirement)		
<b>TOTAL BENEFITS</b>	<b>\$69,801</b>	
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$308,030</b>	
<b>Operating Expenses</b>		
<u>Communications:</u>		
Two cell phones and internet connections for employees	\$1,240	
<u>Office Supplies:</u>		
Office Supplies for program staff and clients. Copier paper to copy training booklets. Lined tablets for clients. Equipment	\$3,695	
<u>Staff Training</u>		
General staff training on best practices.	\$400	
<u>Equipment</u>		
	\$0	
<u>Curriculum</u>		
Curriculum necessary to deliver program elements	\$700	
<u>Self Assessment Tools</u>		
Licensing for assessment tool software	\$1,293	
<u>Staff Travel:</u>		
	\$0	
<b>Total Operating Expense</b>	<b>\$7,328</b>	
<b>TOTAL DIRECT COSTS (Salaries &amp; Benefits plus Operating Costs):</b>	<b>\$315,358</b>	
<u>Indirect Expenses - 13%:</u>		
To cover administrative costs, payroll, human resources, accounting and administration. Depreciation	\$40,997	
<b>TOTAL COSTS:</b>	<b>\$356,355</b>	

**EXHIBIT P**

**COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES  
CERTIFICATION**



Company Name: HEALTHRIGHT 360		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Agreement for Gender-Responsive Rehabilitation Services for Female Offenders		

**PROPOSER/CONTRACTOR CERTIFICATION**

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952 and agrees that Contractor and staff performing work under the Agreement will be in compliance. Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in termination of the Agreement, at the sole judgment of the County.

**I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.**

Print Name:	 Demetrius Andreas	Title:	VP
Signature:		Date:	12/20/18